

**Arbor Park School District 145**  
**COURSEWORK APPLICATION**

**Professional Development – School Year 2017-2018**

This application is to be submitted prior to the first meeting of the course that you are seeking approval for. Should circumstances prevent this, e.g. alternate course selection due to course closing, a new application form needs to be submitted.

**Please complete application and send this form to the Superintendent’s Office for approval. You will receive a copy of the signed approval form.**

**APPLICANT INFORMATION:**

**NAME** \_\_\_\_\_ (please print)

**HOME SCHOOL:** APMS, SOS, MGS, KHS (please circle one)

**Application Date:** \_\_\_\_\_

**COURSEWORK INFORMATION:**

| Course Title | College/University | Course ID Number | Credit Hours | Course Begins | Course Ends |
|--------------|--------------------|------------------|--------------|---------------|-------------|
|              |                    |                  |              |               |             |
|              |                    |                  |              |               |             |
|              |                    |                  |              |               |             |
|              |                    |                  |              |               |             |

**Please check one of the following:**

The above listed coursework is not part of a Masters’ Program (attach a description for each course, and a statement on how this course will add to your teaching skills (per language on page 20 of PN agreement)).

The above listed coursework is part of a Masters’ Program.

**Tuition reimbursement pool information is detailed on page 20 of the PN agreement. Paid receipts and grade reports must be submitted by January 15th for 1st semester pool and June 15th for second semester pool.**

**For District Office Use Only** \_\_\_\_\_

**Approval**

Modifications are required prior to final approval

Approved \_\_\_\_\_  
Superintendent’s Signature Date